

Managing Your Foreign Workforce Effectively (Work Permit Holders)

Course Objective

To equip the participants with the requisite knowledge on the relevant regulatory requirements and procedural guidelines on employment of their foreign workers and enhance their capability in addressing employment related issues.

Target Audience

Employers, HR Managers/personnel and Supervisors who oversee planning, recruitment and employment of their foreign workers.

Course Outline

- Understanding Foreign Workers Employment Framework
- Key Work Permit Conditions for Employers & Foreign Workers
- In-Employment Issues
- Housing Issues
- Employment Disputes
- Work Related Injury
- End of and Post Employment Issues
 - i) Termination of – Employment
 - ii) Managing Repatriation



Methodology

Lecture and Case studies

Trainer

Mr Steve Quek, is Director, Professional and Wholesales Trades (Industrial and Workplace Relations) and Director, Special Duties, SNEF. His current responsibilities include advising companies on Human Resource/Industrial Relations matters as well as representing management interests in collective bargaining with the trade unions. He possesses a Graduate Diploma in Personnel Management from SIM and a BA from Nanyang University. Prior to his SNEF attachment, he has served in various Divisions in the Ministry of Manpower and accumulated substantial knowledge and experiences in different work areas. They include managing employment related and compliance issues under the employment laws, conciliating trade disputes between the trade unions and the employers, administering the Work Passes, planning for civilian manpower resources etc. He has also contributed to the recent amendments to the Employment Act on key employment terms and the formulation of the Tripartite guidelines on adoption of responsible employment and outsourcing practices which seek to raise the employment standards in the outsourced service sectors.

Date	4 October 2017
Duration	1 day, 9am to 5pm (7 hrs)
Fees (Prices are inclusive of 7% GST)	\$267.50 per pax
Course Venue	PMAS Academy Print Media Hub @ Paya Lebar iPark 61 Tai Seng Avenue #05-14 Singapore 534167

To register, You may go to <http://pmas.sg> and click on the following e-banner:

